

**ZANESVILLE BOARD OF EDUCATION
REGULAR BOARD MEETING**

December 17, 2024

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Also present were Ms. Tompkins, Superintendent and Mr. Young, Treasurer. Mr. Baldwin arrived at 4:31 p.m.

#24-404 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on November 19, 2024 and Work Sessions on November 19, 2024 and November 20, 2024.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-405 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following recommendations:

November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the November 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Grants

Accept the following grant:

\$30,000.00 from the Taylor-McHenry Memorial Fund to be used to purchase a piano for the new auditorium.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#24-406 RESIGNATIONS – CLASSIFIED

Mrs. Clark moved and Mrs. Buchanan seconded to approve the resignation of Donald Mayle, Head Custodian at National Road Elementary effective January 31, 2025. Reason for resignation is retirement.

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Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#24-407 EMPLOYMENT – SUBSTITUTES

Mrs. Lee moved and Mrs. Clark seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Teacher	
Emily Mullikin	

Maintenance	
Kaden Stallard	Jayden Harris

Secretaries	
Lisa Cronin	Jennifer Stewart

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-408 EMPLOYEE TRANSFERS

Mrs. Waite moved and Mrs. Lee seconded to approve the transfer of Jennifer Myers, Educational Aide at Zanesville Community High School to reflect Administrative Assistant to the Athletic Department at Zanesville High School effective December 2, 2024 pending required certification and background check. Rate of pay to be Administrative Assistant, 12 months, 260 days, step 10 from the appropriate salary schedule.

Approve the transfer of Erica Van Kirk, Student Services Secretary-Enrollment at the Administration Office to reflect EMIS Coordinator/PowerSchool at the Administration Office effective December 2, 2024 pending required certification and background check. Rate of pay to be FM (0-4) step 0, under a 2-year contract.

Those voting aye: Mrs. Waite, Mr. Baldwin Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-409 SUPPLEMENTAL CONTRACTS

Mr. Baldwin moved and Mrs. Waite seconded to approve the resignation of Tyron J. (TJ) Carper as Head Football Coach as Zanesville High School. This resignation applies to any and all other supplemental positions he holds. Effective November 25, 2024. Reason for resignation is personal.

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Approve the following Supplemental contracts as listed for the 2024-50258 school year pending required certification and background check:

Name	Season	Sport	Position	Class
Angela Swingle	Winter	Archery	ZHS/ZMS Assistant Varsity Coach	VII
Rian Burrell	Winter	Basketball - Boys	Coach - 8th Grade	VIII

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-410 VOLUNTEERS

Mrs. Buchanan moved Mr. Baldwin seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Cathy Matson	ZMS	Community
Jennifer Conrad	ZGI	Community
Tiffany Hittle	ZGE	Parent
Holly Hendershot	JME, NRE, ZGE	Community
Becca Absten	JME,NRE, ZGI	Community
Michael Absten	JME, NRE, ZGI	Community
Rachella Roessler	ZGE, ZGI	Parent
Sarah Preiner	ZGE, ZGI	Parent
Martha Farmer	ZGE, ZGI	Community
Marti Staley	ZGE, ZGI	Community
Cheri Gray	JME, ZGE, ZGI	Community
C. Avery Parmer	ZHS	Athletics

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#24-411 STIPEND – MEDIA EVENTS

Mrs. Clark moved and Mrs. Buchanan seconded to approve a stipend for Jason Dille to manage and operate the production of Media events at ZHS in the amount of \$2,500.00 for the 2024-2025 school year.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

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#24-412 LEARN WELL AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve to enter into agreement with LearnWell to provide educational services for a student while placed in a private facility. Five hours of educational services will be provided each week at the rate of \$51.00 per hour of instruction. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of administrative and prep time. Ref-352632

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-413 LEARN WELL AGREEMENT

Mrs. Waite moved and Mrs. Lee seconded to approve to enter into an agreement with LearnWell to provide educational services for a student while placed in a private facility. Five hours of educational services will be provided each week at the rate of \$51.00 per hour of instruction. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of administrative and prep time. Ref-355100

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-414 MEMORANDUM OF UNDERSTANDING WITH THE CORPORATION FOR OHIO APPALACHIAN DEVELOPMENT (COAD) FOSTER GRANDPARENT PROGRAM / SENIOR COMPANION PROGRAM

Mr. Baldwin moved and Mrs. Waite seconded to approve the January 1, 2025 through December 31, 2027 Memorandum of Understanding (MOU) between Zanesville City Schools and Corporation for Ohio Appalachian Development Foster Grandparent Program/Senior Companion Program (COAD FGP/SCP).

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-415 REACH EDUCATION SERVICES CONTRACT

Mrs. Buchanan moved and Mr. Baldwin seconded to approve to enter into agreement with Reach Educational Services to provide educational services to 1 student beginning on December 9, 2024 and ending on May 22, 2025. The monthly amount will range from \$4,200.00 to \$8,820 and shall not exceed the applicable amount without advanced approval.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

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#24-416 ZANESVILLE COMMUNITY HIGH SCHOOL SPONSOR'S ANNUAL REPORT 2023-2024.

Mrs. Clark moved and Mrs. Buchanan seconded to approve the Zanesville Community High School Sponsor's Annual Report for 2023-2024.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#24-417 JEFFERSON COUNTY ESC AGREEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve to enter into an agreement with Jefferson County Educational Service Center (ESC) for the purposes of using their Virtual Learning Academy. This will be a 2-year agreement, July 1, 2024 to June 30, 2026, for the cost of \$2,000.00.

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-418 FISHTANK PLUS ELA CURRICULUM

Mrs. Waite moved and Mrs. Lee seconded to approve the adoption from the Ohio Department of Education and Workforce's (ODEW) list of approved curriculum materials of FishTank PLUS ELA as the elementary core ELA curriculum.

Those voting aye: Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-419 MID EAST CAREER AND TECHNOLOGY CENTER CERTIFICATE CEREMONY

Mr. Baldwin moved and Mrs. Waite seconded to approve the use of the Zanesville High School Facility by Mid-East Career and Technology Center for their Certificate Ceremony on May 20, 2025 with rain dates of May 21st and 22nd, 2025.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-420 ZHS CONCESSION STIPEND

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following stipends as listed to manage concessions at Zanesville High School for the 2024-2025 school year:

Name	Amount
Allison Doyle	\$9,000

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

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#24-421 DISTRICT JOB DESCRIPTION

Mrs. Clark moved and Mrs. Buchanan seconded to approve the attached Administrative Assistant job description.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan. President declared motion carried.

#24-422 POLICIES / GUIDELINES FOR ADOPTION / DELETION

Mrs. Lee moved and Mrs. Clark seconded to approve the following policies /guidelines for adoption / deletion.

Policies for Adoption:

Group A

Policy 1130	Conflict of Interest
Policy 3113	Conflict of Interest
Policy 4113	Conflict of Interest
Policy 6110	Grant Funds
Policy 6111	Internal Controls
Policy 6112	Cash Management of Grants
Policy 6114	Cost Principles - Spending Federal Funds
Policy 6325	Procurement - Federal Grants & Funds
Policy 6550	Travel Payment & Reimbursement-Relocation Costs
Policy 7310	Disposition of Surplus Property
Policy 7450	Property Inventory

Group B

Policy 0100	Definitions
Policy 0142.1	Oath
Policy 0152	Officers
Policy 0155	Committees
Policy 0163	Presiding Officer
Policy 0164	Notice of Meetings
Policy 0165	Board Meetings
Policy 0166	New Agendas
Policy 0167.2	Executive Session
Policy 0167.7	Use of Personal Communication Devices
Policy 4120.08	Employment of Personnel for Co-Curricular-Extra-Curricular Activities
Policy 4121	Criminal History Record Check
Policy 5131	Student Transfers
Policy 5136	Personal Communication Devices
Policy 5136.01	Electronic Equipment
Policy 5500	Student Conduct
Policy 5780	Student - Parents Rights

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Policy 6460	Vendor Relations
Policy 7540.03	Student Technology Acceptable Use and Safety
Policy 7540.04	Staff Technology Acceptable Use and Safety
Policy 7540.09	Artificial Intelligence (AI)
Policy 8310	Public Records
Policy 9160	Public Attendance at School Events

Policies/Guidelines for Deletion:

Policy 0165.1	Regular Meetings
Policy 0165.2	Special Meetings
Policy 0173	Board Officers
Policy 7530.01 V1	Cellular Telephone Allowance
Guideline 5136	Personal Communication Devices

Those voting aye: Mrs. Lee, Mrs. Waite, Mr. Baldwin, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-423 ZANESVILLE HIGH SCHOOL EARLY GRADUATION

Mr. Baldwin moved and Mrs. Waite seconded to approve Emma Hurd as an early graduation candidate subject to completing the graduation requirements, effective January 17, 2025.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-424 EMPLOYMENT – SUBSTITUTION

Mrs. Buchanan moved and Mr. Baldwin seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Teacher
Christine Rahrig

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.

#24-425 2025 ORGANIZATION MEETING AND JANUARY 2025 REGULAR MEETING

Mr. Baldwin moved and Mrs. Waite seconded to approve the 2025 Organizational Meeting to be held on January 9, 2025 at 4:30PM at the Administration Center Board Room. The Regular January 2025 Meeting will immediately follow the Organizational Meeting.

Those voting aye: Mr. Baldwin, Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

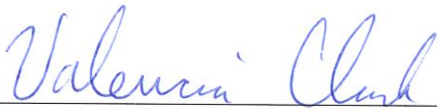
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#24-426 ADJOURNMENT

Mrs. Buchanan moved and Mr. Baldwin seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:17 p.m.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Baldwin. President declared motion carried.



President



Treasurer